

OP JINDAL UNIVERSITY, PUNJIPATHRA, RAIGARH
Internal Quality Assurance Cell (IQAC)

Ref. No.: OPJU/IQAC/2023/22

Date: 28/11/2023

Minutes of the Meeting

The IQAC meeting with all team members is held on 28th November 2023 at 10:00 AM in video conferencing room.

The Agenda of the Meeting was related to the quality improvement in the **Academics, Infrastructure, Student support** for NAAC, and NPTEL related initiatives of the University.

1. Mentor - mentee scheme review.
2. Slow and advanced learner process review.
3. OPJU nodal centre for NPTEL exam.
4. Promoting activities for Green Campus.
5. Any other point with permission of chair.

The meeting commenced with a warm welcome extended to all attendees by Director **Dr. Girish C. Mishra**.

S.No.	Agenda Point	Discussion	Action Taken Report
1	Mentor - mentee scheme review	Dr. Girish C. Mishra, IQAC's Director presented a comprehensive review of the progress made towards implementing the mentor-mentee schemes at University. Dr. R.D. Patidar, our Vice Chancellor, has appreciated the effort put up by all departments. He has exchanged insights on milestones accomplished, strengths identified, and areas for further development.	Responsibility: All HODs are suggested to properly monitor the process.
2	Slow and advanced learner process review.	Dr. Deepak Singh, the Deputy Director, provided a comprehensive overview of the process. He elaborated on effective practices and methodologies beneficial for supporting both slow and advanced learners. These encompassed adaptive learning tools, peer-	Responsibility: All HODs are suggested to properly monitor the process.



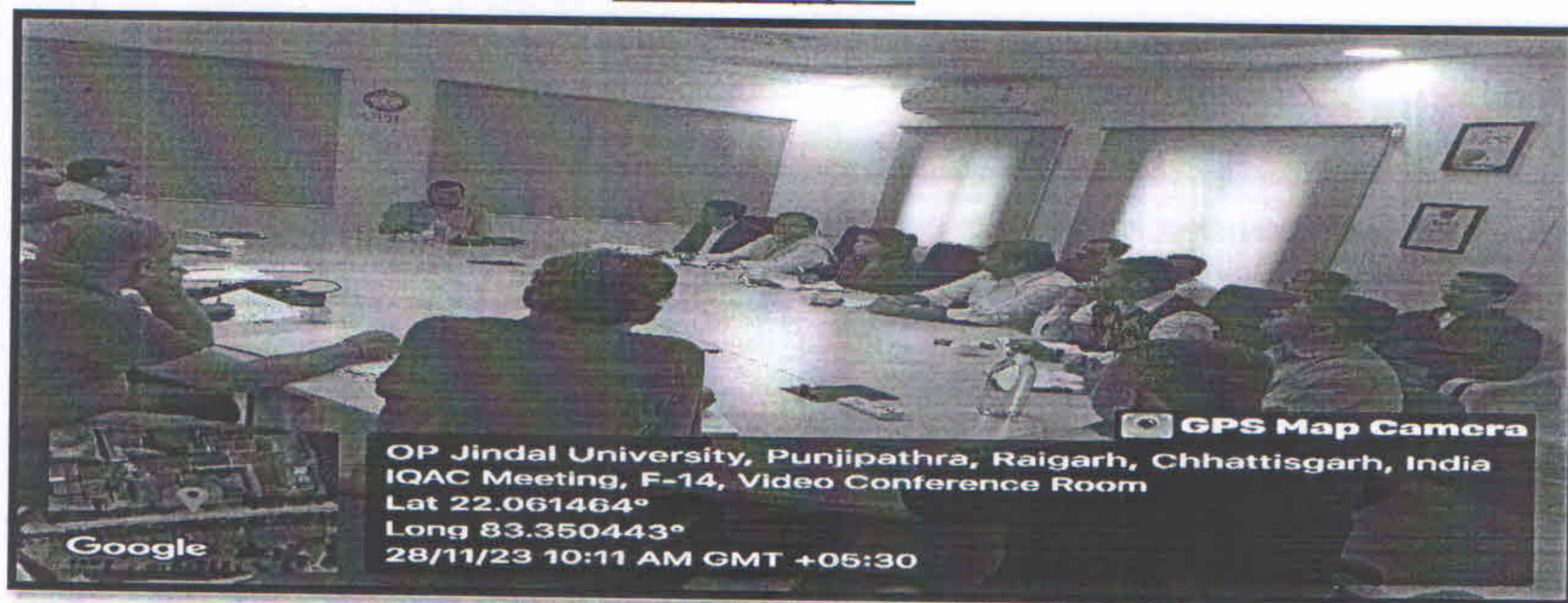
		assisted learning approaches, and personalized study plans, among others.	
3	OPJU nodal centre for NPTEL exam	Dr. S Das conveyed to all committee members that the University is currently undergoing the second phase of review by the NPTEL/AICTE team. The visit from the review team is scheduled for this month. Dr. R.D. Patidar, our Vice Chancellor, expressed appreciation for the ongoing effort in this regard.	Responsibility: Dr. S. Das Mr. Asim K Dandpat
4	Promoting activities for Green Campus	The ECO club updated team members regarding past and upcoming activities. These include: i) Organizing plantation drives within and outside the University premises on significant national days like Independence Day, Republic Day, Earth Day, etc. ii) Initiating an "Adopt a Tree" program for each faculty and staff, currently in progress. iii) Planning to conduct an inter-departmental competition centered around promoting a green and clean campus, coordinated by the Eco club.	Responsibility: Eco Club & HR Department

At the conclusion of the meeting, Dr. Girish C. Mishra, Director of IQAC, expressed sincere thanks to all the attendees through a formal vote of gratitude. He also reassured the team, emphasizing the University's dedication to carefully evaluate their valuable suggestions and take proactive steps to incorporate them into the institution's protocols and policies.



(Dr. Girish C. Mishra)
Director, IQAC-OPJU

Meeting Snapshot

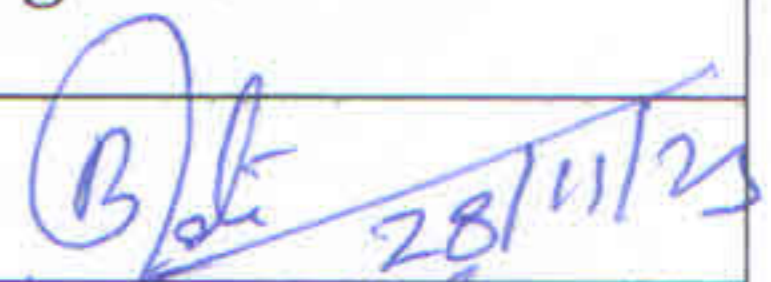

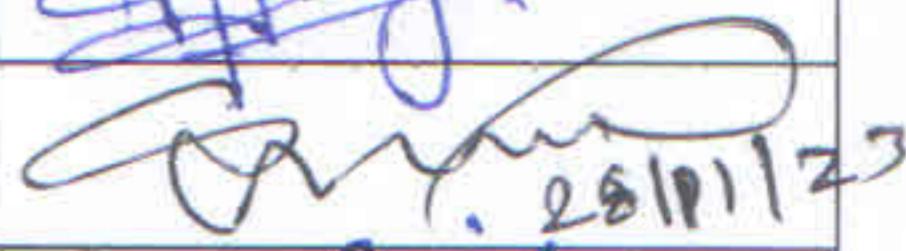



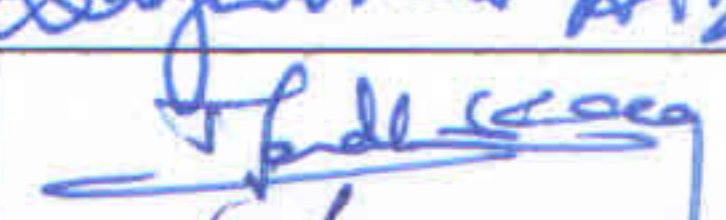
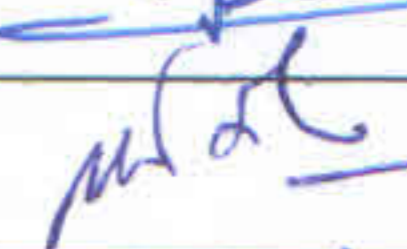




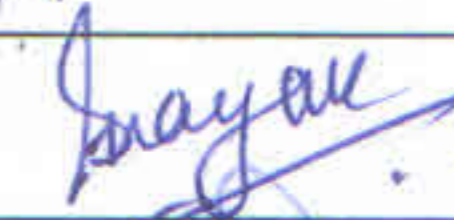


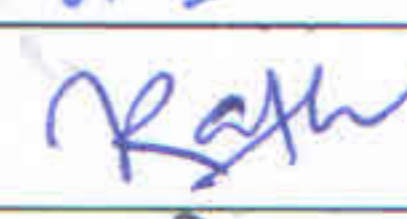



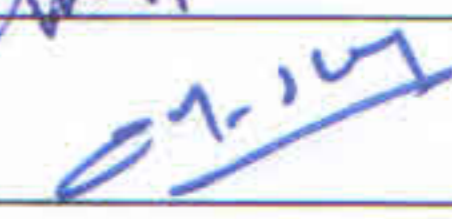



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Meeting Attendance Sheet

Date & Time: 28.11.2023 || 10:00 AM

Venue: F-14, Video Conf. Room

Sr. No.	Name of the participant	Designation	Signature
1	Dr. R. D. Patidar	Vice Chancellor	
2	Anurag Vijaywargiya	Registrar	
3	Dr. Girish Mishra	Dean-SoS & Director-IQAC	
4	Dr. Deepak Singh	Assoc. Prof. & Dy. Director - IQAC	
5	Dr. Siddharth Chakrabarty	Dean-SoE & Auditor	
6	Dr. S. Das	Head-MME & Auditor	
7	Dr. G. M. Rao	Head-EE & Auditor	
8	Dr. Rakesh Nayak	Head-CSE & Auditor	
9	Dr. Mahasakti Mahamaya	Head-Civil Engg. & Auditor	
10	Dr. M. Kalyan Phani	Assoc. Prof. & Auditor	
11	Dr. Mahesh Bhiwapurker	Director CCET & Auditor	
12	Dr. Sanjay Singh	Director-USR & Auditor	
13	Dr. S. Nayak	Director - CDC	
14	Dr. Surendra Dwiwedi	Director - Admin	
15	Dr. Biranchi Panda	Prof. SoM & Auditor	
16	Dr. J. P. Rath	Assoc. Prof. SoM & Auditor	
17	Dr. R. N. Shukla	Assoc. Prof. & Auditor	
18	Dr. Amit Jain	Professor	
19	Amit Kumar Sunka	Head-ARM	
20	Dr. Manish Sharma	Librarian	
21	Dr. Mukesh Desai	Associate prof.	
22	Dr. Dapayan Prasad	CEO, OPJU-IC	